

O/O THE PRINCIPAL GOVT. HOME SCIENCE COLLEGE  
SECTOR 10-D, CHANDIGARH

04.01.2022

IQAC meeting was held on 4.01.2022 in the office of the undersigned at 10:30 am

Agenda:

- Preparation of conduct of final semester examinations as per university guidelines
- Conduct of online activities for capacity enhancement and skill building
- Covid protocols and SOPs to be followed as per the government guidelines
- On the spot agenda as per due permission from the chair

The following members were present for the same:

1. Dr. Rupinder Ghumman *Rupinder Ghumman* Incharge
2. Dr. Reetinder Brar *Reetinder Brar*
3. Dr. Ritu Pradhan *Ritu Pradhan*
4. Dr. Shabana Gandhi
5. Mrs. Namrata Sethi *Namrata*
6. Dr. Gaurav *Gaurav*
7. Dr. Shikha Garg *on Leave*
8. Ms. Akshata Verma *Akshata*
9. Dr. Vasudha *Vasudha*
10. Dr. Reenu *Reenu*

*Sd/-*  
Principal 4/1/22  
Govt. Home Science College  
Chandigarh

## MINUTES OF IQAC MEETING HELD ON 04. 01. 2022

Action taken report of the previous meeting was discussed:

S.No.	AGENDA OF THE LAST MEETING	ACTION TAKEN
1.	Conduct of hybrid classes for both online and offline students and timely preparation and upload of time table	<ul style="list-style-type: none"> <li>• Time table was prepared as per the classes and displayed on all college notice boards and website.</li> <li>• Classes were conducted online as well as offline following all covid protocols</li> </ul>
2.	To ensure timely completion of syllabus for all courses and prepare for upcoming mid semester and final semester examinations	<ul style="list-style-type: none"> <li>• Syllabus was completed timely with extra revision classes</li> <li>• Mid semester examinations were conducted for all theory and practical subjects from November 6, 2021</li> <li>• Final semester examinations has been postponed due to administrative issues and university teaching and non teaching staff on indefinite strike</li> </ul>
3.	Online and offline skill building and enhancement activities to be conducted	<ul style="list-style-type: none"> <li>• The placement cell organized a Karwachauth &amp; Diwali Mela on October 19, 2021 at the campus. A stall displaying Ganpatiji 's, Torans and Floaters, decorative Diya's was put up by the students of the Department of Arts. The students from different departments put up various stalls which encouraged start up initiatives ranging from chocolates, muffins, sandwiches and other snacks to artificial jewellery, ornaments such as earrings, neckpieces, rings along with ceramic items and stylish bags. Mandala art paintings, suits &amp; hand painted dupattas &amp; bags were the centre of attraction. Post graduate students of Department of Foods and Nutrition served nutritious snacks such as Bhelpuri &amp; grilled sandwiches, healthy muffins &amp; chocolate cakes. A great response was received from all the stalls as they</li> </ul>

		<p>experienced a brisk sale and were sold out.</p> <ul style="list-style-type: none"> <li>• College actively participated in four day Virtual Summit TECH4SEVA organised by Vijnana Bharti (VIBHA), Unnat Bharat Abhiyan (UBA) and Centre for innovation and Bio Design (CiBiOD), PGIMER, Chandigarh under the initiative of Government of India from Oct 20- 23, 2021. The college exhibited it's virtual stall in this four day online expo based on the theme of Atmanirbhar Bharat, environmental friendly, and sustainable technologies, affordable health care and technology for good agricultural practices. The virtual stall of the college exhibited the seven different innovative startups run by the college students and alumna. The college stall attracted a large number of delegates out of the 24 total virtual stalls in the exhibition. Approximately more than 500 visitors visited the virtual expo.</li> <li>• College organised ' Literary Patchwork' 21 on October 30, 2021 to nourish the creative potential, critical thinking and life skills of the students. To hone the artistic expressions of the students, various events such as poetry, short story, essay writing, elocution , as well as hand-writing competitions were organised. The rationale was to provide a platform to the students to showcase their talents. More than 150 students participated in various activities. The students recited their self-composed poems and presented</li> </ul>
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		<p>their arguments English, Hindi and Punjabi respectively.</p> <ul style="list-style-type: none"> <li>• Observance of Vigilance Week commenced with Integrity Pledge on 26-10-2021; Poster Making Competition, Essay Writing Competition &amp; Elocution on 28-10-2021; Street Play on 27-10-2021 &amp; 29-10-2021 respectively; Sensitization Programme on Impact of Corruption on its Citizens on 30-10-2021 and Awareness Rally on 01-11-2021. All these activities aimed at developing the spirit of self righteousness, integrity and honesty amongst the students. A street play was organized by the department of extension to sensitize the students on violence against women.</li> <li>• The students of college bagged many prizes in various competitions of Music and Heritage Items held on the first day of Panjab University Zonal Youth and Heritage Festival Zone-B held at Guru Gobind Singh Khalsa College for Women, Jhar Sahib on November 22, 2021. In Music items, the college secured first position in the Bhajan and third position in Group song category. BhavikaAnand of M.Sc (FN) Ist Semester won Second position in Geet Category. In the category of Heritage items, Kiran of M.Sc. Clothing &amp; Textiles Ist Semester won First Prize in RaasaVatna and Naina of B.Sc Fashion Designing Vth Semester won Second Prize in Khiddo Making. Vaani of B.ScH.Sc (Sem 1) bagged third position in debate competition organized under literature category on the second</li> </ul>
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		<p>day. First prize in Dasuti won by Pooja of M.Sc CT, First prize in Phulkari won by Anchal, First prize in Phulkari Bagh won by Tanisha, B.Sc, F.D (Sem 3), First prize in Panjabi handwriting won by Simran Kaur of B.Sc. F.D. (Sem 3). Second prize in Crochet was received by Mitali, of F.D. (Sem 3), second prize in Histrionics won by Divyapreet of M.Sc HDFR (Sem 3), second prize in Knitting won by Shashi, of M.Sc CT, Second prize in Hindi handwriting bagged by Lavanya of B.Sc, Dietetics (Sem 5). Third prize in Pakhi making won by Babli of M.Sc F.D. (sem 5) and Third prize in Hindi handwriting won by Shruti Saini of B.Sc Dietetics (Sem 5). Third prize in Rangoli won by AkankshaRakheja of MSc HDFR (Sem 1) and Third prize in photography won by Ishita of M.Sc. F.N. (Sem 3).</p> <ul style="list-style-type: none"> <li>• Collegeorganised an online worksop on “Internet to Inner-net “ on December 15, 2021 for the staff and students of the college with the aim of reducing stress, embracing positivity and improving concentration by making meditation a part and parcel of one’s life. MrNarinderAnand and Ms Shweta, National Coordinators , Youth empowerment group from Amrita University, Kerela were the key note speakers who conducted a very interactive session with inclusion of wonderful stories, awareness games and simple yet effective exercises for the mind.</li> <li>• A team of students participated in Street Play Competition on the theme ‘Say No To Plastic’ under</li> </ul>
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		SwachhSarvekshan 2022 organised by Municipal Corporation, Chandigarh on 27.12.2021.
4.	Final editing and submission of AQAR report for the session 2020-21	<ul style="list-style-type: none"> <li>The final editing of AQAR report is in process and will be finally uploaded by the end of this month.</li> </ul>
5.	<p>On the spot Agenda :-</p> <p>Analysis of feedbacks taken- student satisfaction survey and alumni feedback</p>	<ul style="list-style-type: none"> <li>Analysis of feedback forms filled up by alumni was done. As per alumni feedback the college is functioning in excellent manner however improvements were suggested on certain parameters like, improvement in infrastructure and maintenance of more cleanliness in college canteen. Some of them also suggested repairing of machines in college laboratories. They also suggested addition and updation of existing software meant for academic use. Also demanded more number of industrial visits and should introduce more short term courses to expand the college academic profile. Overall, the alumni feedback towards the college was satisfactory.</li> <li>As per the suggestions given by the alumni, continuous action have been taken to improve the overall functioning of college. In this regard, new infrastructure has been added in the college like skilldevelopment lab, e-pathshala of new research block under Rusa grant, renovation of washrooms, hostelmess and kitchen. The cleanliness committee has been communicated time to time to conduct cleanliness drive to maintain hygiene in the canteen premises. Repairing of machines in college labs was pending due to covid-19, which has already been initiated and is under process. A meeting has been conducted to purchase and update the software for various labs of college. Due to covid protocol the students were given digital platform to obtain skill training, internship and placements. Many students are already</li> </ul>

		<p>earning good packages through working on digital platform. The college is working on introduction of new courses to meet industrial academia gap.</p> <ul style="list-style-type: none"><li>• According to the student satisfaction survey, overall the students rated the college as working well with maintaining overall quality standards. However many students suggested upgradation and addition of lab equipments .Most of the students rated overall quality of teaching as very good. Students indicated more interest towards higher internships and placement opportunities. Many students suggested addition of more books in library. Most of the students provided a positive feedback and found healthy and supportive environment conducive to holistic development of the students.</li><li>• On the basis of the feedback given by the students, various actions were taken from time to time to improve the overall functioning and working of the college. A meeting of the purchase committee has already been planned to purchase and update new equipments in the laboratory. Many new books have already been added in the college library which was earlier withheld due to Covid protocol. To enhance the internship and placement opportunities for the students, many skill training workshops seminars and internship programs were conducted through college YouTube channel, Facebook page and andinstagram page of the college. Many students are already running their digital startups and turning the challenges into opportunities during pandemic.</li></ul>
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**Agenda items along with suggestions given in IQAC meeting held on 4.01.2022:**

S. No.	AGENDA	SUGGESTIONS
1.	Preparation of conduct of final semester examinations as per university guidelines	<ul style="list-style-type: none"><li>• The final examination schedule and date sheet will be displayed as per the university guidelines.</li></ul>
2.	Conduct of online activities for capacity enhancement and skill building	<ul style="list-style-type: none"><li>• Online webinars and seminars to be conducted regularly</li><li>• Activities to be conducted and planned around advocating use of millets</li></ul>
3.	Covid protocols and SOPs to be followed as per the government guidelines in the wake of sudden rise in Omicron variant of Covid-19	<ul style="list-style-type: none"><li>• Keeping in mind the emergence of the third wave, covid protocols to be followed strictly on the campus such as wearing double masks, maintaining social distance and hand hygiene</li></ul>