

1. IQAC Incharge, Dr.Ritu Pradhan read out action taken with regard to decisions taken in previous IQAC meeting held on 16.01.2018:

Sr. No.	Agenda of last meeting	Action Taken
1.	To chalk out activity calendar from January 2018 to June, 2018.	<ul style="list-style-type: none"> College Carnival was held on 19.02.2018 at grand level. Annual Athletic Meet was held on 26.02.2018 Annual Fashion Show would be held in first week of April.
2	To plan expenditure of 2 nd installment of RUSA Infrastructure Grant (Rs. 50 Lakhs expected in month end).	<ul style="list-style-type: none"> Tentatively 35 Lakhs would be used for Renovation work. 15 Lakhs for purchase of furniture of Conference Room, E-Pathshala and E-Lounge (In library) and Administrative Block.
3	Planning of Research Projects & collaborations for improving quality of Higher Education.	<ul style="list-style-type: none"> Three Proposals for Research Projects from departments of Food and Nutrition, Clothing and Textiles, HDFR have been submitted to ICSSR Pre Ph. D. Course Work has been approved in the meeting of Science Research Board till 2019-2020. Teaching faculty with Ph. D. Qualification has been encouraged to get themselves approved as supervisors for Ph. D. Students. Proposal for Increase in number of seats in P.G. Diploma (Nutrition and Dietetics) and B.Sc. Fashion Designing and P.G. diploma in Child Guidance and Family counselling will be sent to competent authorities of Panjab University through Administrative and Academic Committee of the college.
4	Initiatives with thrust on special education/disabilities counselling.	<ul style="list-style-type: none"> Tactile Flooring in corridors of ground floor for the ease of disabled staff and student has been got fixed. Students were sensitized about the needs of special children by HDFR Staff.
5	Use of Digital Technology E-campus management by staff for effective administration.	<ul style="list-style-type: none"> Training of E-Campus management software was organised with the help of SPIC personnel for teaching and lab staff to use for various purposes like updating profile, assignments and uploading of Attendance. Mid Terminal marks of students are going to be uploaded on E -campus management software.
6	Thrust on Use of Swayam Portal.	<ul style="list-style-type: none"> Orientation of students and encouragement for using SWAYAM portal related to online courses was done.
7.	Sustainable Campus Initiatives	<ul style="list-style-type: none"> Redundant marble slabs and ceramic sinks have been used to develop sitting areas for the students in the college lawn. Waste cement and cloth pieces have been used to make cement pots as garden accessories.

		<ul style="list-style-type: none"> • The broken terracotta pots available in the college nursery were utilized for making Mini Gardens. • Other landscape accessories are developed from obsolete tyres, wooden fruit boxes, empty paint cans etc. • Making of handmade paper from waste paper. • Marbelling (designing) technique on the leftover crockery was demonstrated to the students. • An interclass poster competition was organized for B.Sc. H.Sc. Third year IDRMM students to sensitize and aware them regarding environmental protection as social responsibility. • A visit to Khullar Nursery was organized for the students to gain knowledge about succulents and evergreen plants (low maintenance plants) that can be planted in the college. • An educational visit to PEDDA, a BEE 5 star rated green building was organized for the students to make them aware about the concept of sustainable buildings.
8.	Any other	<ul style="list-style-type: none"> • Mid-Day meal has been initiated for tiny tots of Chaitanya Laboratory Nursery School.

2. Agenda items alongwith suggestions given in IQAC meeting held on 19.03.2018 are as under:

Sr. No.	Agenda	Suggestions
1.	Upcoming College Events	<ul style="list-style-type: none"> • Placement Drive will be held on 27.03.2018 • Annual Fashion Show 'Aakriti' is fixed for last week of March or first week of April. Suggestions for Chief Guest will be followed up. Discussion for industry collaboration and sponsorship for Fashion Show was held in detail. • Annual convocation of the college is fixed for 2nd week of April. Several names were suggested for Chief Guest. They would be contacted and finalised. • Art Exhibition will be organized in the second/ third week of April.
2	College Prospectus	<ul style="list-style-type: none"> • College Prospectus would be reviewed and finalised by end of April.
3.	Industrial/ Academic Visits	<ul style="list-style-type: none"> • Staff of Food and Nutrition, Clothing and Textiles, HDFR departments will be encouraged to organize exchange programme or industrial visits.

	<p>Entrepreneurship, Skill Development and placement initiative.</p>	<ul style="list-style-type: none"> • The vision of the Principal and the placement cell was preparedness for the world of work. Data base was prepared of the ongoing classes both at U.G. and P.G. levels. Alumni students who want to switch jobs for better placement or enter into first jobs are also in the loop. Potential employers were identified. • Resume writing workshop will be held during the tutorial classes by the placement cell members. • Communication skills will be groomed. • Dedicated seminar will be held on March 22, 2018. Mr. Baltej Singh from job Destination and Ms. Jyoti Pathania from World School Organisation will speak about potential that students need to identify, match and apply for jobs and Entrepreneurship was also part of the discussion. • Placement Cell will organise Job Placement Drive on 27.03.2018 various agencies / companies from related portfolio of diverse nature will be invited for offering job placements to the students.
6.	<p>Filling up of Feedback Performa for Students, Alumni and parents</p>	<p>Filling of Feedback Performa for staff will be undertaken by Dr. Ritu Pradhan, Dr. Ravneet and Ms. Geetanjali for Students, Alumni and parents respectively.</p>

IQAC Incharge

S. S. S.
19/3/2018

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