

Minutes of the IQAC Meeting 27.05.2019

Action taken report of the previous meeting was discussed

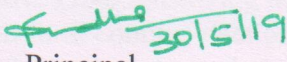
S.No.	Agenda of the last meeting	Action Taken
1.	Prospectus for the Session 2019-20	<ul style="list-style-type: none"> • E-Prospectus for the session 2019-20 is updated after incorporating the changes suggested by HODs, In-charges of different activities, members of prospectus committee and finally by Principal. • To make it more attractive and friendly to read, the content is highlighted by adding more pictures, more activities and creative designing. • The final e-draft of the prospectus is ready to float on the online admission portal of DHE, Chandigarh.
2.	Detailing of College Functions	<ul style="list-style-type: none"> • Home Science Fest 2019 was held on March 08, 2019 on the theme 'Earn while you learn'. The different departments put up their stalls where in students exhibited their products and put them on sale. Due to the wide publicity of the event, there was a huge crowd of students from all the colleges in tricity. The event saw Education Secretary and Director Higher Education as Chief Guest and Guest of Honour. Mrs. Navjot Kaur, PCS, Director Social Welfare Chandigarh Administration was a special guest. Home Science festival was launching pad for boosting several govt. initiatives like sensitizing the youth and public for casting vote in forth coming elections 2019; spreading legal awareness to women about their rights ; nutrition awareness in sync with national nutrition mission and starting of Nutrition Pakhwara program from March 8-23, 2019. This event was held in collaboration with department of social welfare, state legal services authority, UT, Chandigarh, National Nutrition Mission and Deputy commissioner Office. The distinguished Alumni in tricity and present budding entrepreneurs (students) of the college were facilitated. Overall the event was successful and praised by all. • Fashion Show: Annual fashion show 'Aakriti' was held on March 29, 2019 at Tagore Theatre. It showcased the theme 'Khadi For Nation, Khadi For Fashion'. The venue was filled to it's full capacity. Alumni and other dignitaries from City college's were invited. The event was generously sponsored by Verka for student refreshments, Tress Lounge and Cleopatra for hairstyling and makeup of contestants, Red FM and Radio Mirchi for publicity and State Bank of India funded other expenditures of the event Rs. 60,000 grant and full support

		<p>was given by the Director, Cultural Affairs, Chd. Administration, for staging this mega event in Tagore Theatre.</p> <ul style="list-style-type: none"> Annual Convocation and prize distribution function was held on April 17, 2019. As many as 200 undergraduate and post graduate students were conferred with degree and prizes for their achievements in academics and co curricular activities. Sh. B.L.Sharma, IAS, Education Secretary, Chandigarh Administration and Sh. Rubinderjeet Singh Brar, PCS, Director Higher Education, Chandigarh Administration, was the Chief guest of honor for the occasion respectively. Principal Prof. Sudha Katyul presented the annual report of the college giving the highlights of the college during the academic year 2018-19.
3.	Scheduling Mid-term Examination	The Mid-term examinations were held from March 11 to March 16, 2019 for all the classes. The practical exams were conducted successfully by the subject teachers after theory exams in the practical classes.
4.	Reviewing Construction, Repairing/maintenance works of hostel and college	<p>The physical round of the college building and hostels was taken by nodal officer and caretaker to review construction/repair/maintenance works. Thereafter a detailed letter including civil, electrical and public health works was sent to DHE office for information and necessary action. As a result the concerned departments started the repair works.</p> <ul style="list-style-type: none"> The civil department has started the whitewash of the college building and other repairs. Electrical department personnel reviewed the repair works by visiting the college The firefighting system in the college building is getting installed The construction of the multimedia block is in full swing Approval for complete renovation of badminton hall Approval for installing blade wire fencing over college boundary wall Proposal finalized for complete renovation of college auditorium
5.	Newsletter publication	The college newsletter was prepared and released during the 51st Annual Convocation and Prize Distribution Function. It covered the glimpses of all the important activities carried out by all the departments throughout the academic year 2018-19. This newsletter is uploaded on college website.
6.	Reviewing NIRF Data	The result is declared and college is proud to attain 72nd Rank and 51.27 score points in the college category by NIRF, MHRD 2019 on the basis of Teaching Learning Resources, Research and Professional Practice, Graduation Outcome, Outreach and Inclusivity and Perception.

Agenda items along with suggestions given in IQAC meeting held on 27.05.2019 are as under

S.No.	Agenda	Suggestions
1.	Smooth conduct of UG/PG admission 2019-20.	<ul style="list-style-type: none">• For smooth conduct of admissions, a help desk from 10:00 a.m. to 12:00 noon would be maintained where college teaching faculty (as per duty list) will attend to any queries regarding college/ online admissions• Admission duty chart of teaching and non teaching faculty would be prepared for under graduate and post graduate admissions• Online e prospectus would be floated on DHE portal on June04,2019
2.	College advertisement for admission in newspaper	The new draft of advertisement will include the names of different specialization in B.Sc. Home Science and placement avenues in Home Science
3.	AQAR writing	The staff in general and IQAC in specific will be geared up for writing AQAR as per new guidelines.


IQAC Incharge


Principal

30/5/19
Govt. Home Science College
Sector -10, Chandigarh.