

MINUTES OF MEETING IQAC JULY 10, 2018

The following were the agendas and suggestions as discussed in the meeting. Action taken report of the previous meeting was also discussed.

AGENDA	ACTION TAKEN
1. DISCUSSION OF ACTION TAKEN REPORT OF PREVIOUS MEETING AND FURTHER ACTION TAKEN/SUGGESTIONS	
(a) Discussion of upcoming academic session	<ul style="list-style-type: none"> • Discussion of submission and compilation of AQAR report 2017-18 • College prospectus revamped and uploaded online • Duty list of the new academic session was formulated • Duty list for college admissions was also formulated for smooth conduct of admissions • A help desk was set up with staff on duty in the summer vacations to facilitate in the online admission process and filling up of forms. • Admission process was conducted smoothly and all payments were made digitally
(b) RUSA grant	<ul style="list-style-type: none"> • RUSA Grant of Rs 1.5 Crore received from MHRD in session 2017-18 has been spent on giving a facelift to the corridors and administrative block at the ground floor by getting fixed vitrified tactile flooring and thereby, making it disabled friendly. (Annexure 1a, 1b) • Flooring of library has also been made vibrant, colorful and sound absorbent with glass door so as to prevent escape out of cool air in summers. • It has also been utilized in procuring e resources like digital podiums, interactive LED screens, visualizes, printers, projectors and latest computers for upcoming E-Pathshala and conference room. • An amount of Rs 35 lakhs has been deposited with Engineering Department, Chandigarh administration, for new construction of multimedia research block. • The following equipments have been purchased in this session with the RUSA grant: <ul style="list-style-type: none"> ➤ Sanitary Napkin Vending Machine – Rs. 1,71,000/- ➤ All in one desktop (2nos.) – Rs. 1,33,800/- ➤ Sawing Machine (20nos) – Rs. 90,000/- ➤ 86 inch LED TV – Rs. 4,97,600/- ➤ Wireless Mikes (4nos) – Rs. 50,000/-
(c) Initiation of new courses (Skill development/Self financing)	<ul style="list-style-type: none"> • The Principal motivated the faculty members to frame proposals to come up with new self financing and skill development courses • Proposal for initiation of a new course in Post Graduate Diploma in Sports Nutrition and Fitness has been submitted
(d) Research Initiatives	<p>Projects:</p> <ul style="list-style-type: none"> • The college got a grant of Rs. 22.5 lakhs from Municipal Corporation, Chandigarh to run training programme in Fashion Designing for 150 beneficiaries. (Annexure 2) • A free skill development training course in Fashion Designing

<p>(e) Interview for enrollment of Ph.d students</p>	<p>under DAYNULM (Deendayal Antoyodya Yojna National Urban Livelihood Mission) has been initiated in the college.</p> <ul style="list-style-type: none"> • The skill development training programme in Fashion Designing aims to empower urban poor youth residing in Chandigarh in the age group of 18 to 35 years with minimum qualification of 8th standard through skill training and placement. • The training of first batch started with 75 urban poor girls/women belonging to very poor sections of society. The second batch of the training programme would be started in the next month. <p>Ph.D Initiatives: An interview was conducted on August 13, 2018. The process for enrollment of following students was started.</p> <ul style="list-style-type: none"> • Ms. Kalyani Singh • Ms. Urvashi • Ms. Bharti • Ms. Nupur • Ms. Manpreet • Ms. Heena Narang • Ms. Pratibha Thapa • Ms. Saloni Jain • Ms. Preetika • Mrs. Pooja Vats • Ms. Preeti • Ms. Kakul Tewari <p>Synopsis Done</p> <ul style="list-style-type: none"> • Mrs. Fariba Farhoud, Foreign student from Iran presented her synopsis on September 26, 2018 and has been suggested some modifications <p>Process for enrolment will be further discussed followed with university.</p>
<p>(f) Scholarships for needy students</p>	<ul style="list-style-type: none"> • Nodal officer to identify and arrange for scholarships for all needy students in all categories
<p>(g) Cultural Activities</p>	<ul style="list-style-type: none"> • Planning and preparation for organizing Talent Hunt and Teej celebrations were discussed. • Planning for celebration of World Tourism Day was discussed and a visit to CIHM Sector 42, Chandigarh was planned during the celebrations. • Preparation for Zonal Youth Festival to be held at Dev Samaj College Sector 45, Chandigarh from October 3-6, 2018. • Time allocation will be defined for the preparation of different items by experts and teacher in charges. • Duty list will be prepared for the mentors. • Participation in new events such as one act play, histrionics, muhavare dar vartalap and many heritage events was planned and initiated.

ACTIVITIES CONDUCTED IN THE SESSION JULY – SEPTEMBER 2018

HIGHLIGHTS	ACTIVITY CONDUCTED
<p>SWACHH BHARAT CAMPAIGN (JULY – SEPTEMBER 2018)</p>	<ul style="list-style-type: none"> • Under the innovative scheme of ‘Swachh Bharat Summer Internship Camp (SBSI) 2018’ the students of the college actively participated in creating awareness regarding the importance of cleanliness and keeping the surroundings clean in the adopted village Khuda Ali Sher. The first Day of Swachh Bharat Summer Internship Camp began with a procession by volunteers in the village. . Volunteers rallied into the streets of the village to create awareness among the villagers about the ensuing special camp programme in their village for a period of 15 days. NSS volunteers conducted a joint drive in collaboration with the Health Department, U.T., Chandigarh in the adopted village Khuda Ali Sher. All the NSS volunteers were oriented about vector-borne diseases and were explained how stagnant water leads to such disease. About 50 volunteers divided themselves into sub groups on the 5th day of the camp and went into the streets, lanes and by lanes of the adopted village Khuda Ali Sher and organized a cleanliness drive. Volunteers cleaned the village roads, removed dust heaps and cleared the stagnant drainage flows and attempted to create awareness on cleanliness and hygiene. Students also made an effort to spread necessary information regarding broad symptoms of vector-borne diseases and other services that are offered by the Government and the Health Department under the umbrella of Swachh Bharat Abhiyan. The 15 day long camp saw a culmination of a number of activities. • To observe Swachhta Pakhwara in befitting manner, the College enthusiastically planned out the throng of activities to be conducted throughout this camp. NSS Integration Pledge ‘Swachhta Shapath’ was administered at college by the NSS students and staff. Students pledged to work with dedication to preserve and strengthen the freedom and integrity of the nation. The following activities were conducted under the same: • DOOR TO DOOR CAMPAIGN (August 6, 2018- August 8, 2018) - NSS volunteers interacted with the local villagers by visiting their houses and discussed the problems they face related to Swachhta in their village. Students called it as ‘Drive Behavior Change Campaign’. Students made an effort to generate awareness amongst the villagers by Changing Behavior and Creating Sanitation at the grassroots level using innovative Information Education Communication (IEC) and Behavioral Change Communication (BCC) tools. Volunteers also emphasized upon the importance and necessity of Open Defecation Free (ODF) village and how to promote this message ahead. • CLEANLINESS DRIVE IN THE ADOPTED VILLAGE KHUDA ALI SHER AND COLLEGE CAMPUS(August 9- 10, 2018) - The students made an effort to clean all the lanes of the village and thus devoted two days for intensive cleaning. Efforts were made to involve local people so that they understand the dignity of labour and develop a habit of keeping their surroundings clean. • VISIT TO WELFARE AGENCIES (August 11,2018- August 13,2018) - The enthusiastic NSS Volunteers of Government Home Science College observed Swachhta Pakhwada by visiting GMSH 16, Market of Sector 10, Bus stand of Sector 17 and Old Age Home Sector 15, Chandigarh to take over the opportunity of cleaning the area and making it more hygienic for the public. Volunteers also interacted with the public around to know more about their views regarding the Government launched scheme Swachh Bharat Abhiyan and what efforts are being done by them to bring about a change in the society. Moreover volunteers also performed Nukkad Natak to generate awareness regarding the importance and pros of Cleanliness in one’s life. • SWACHHTA RALLY BY NSS VOLUNTEERS The rally witnessed participation of a large number of students. The rally was flagged off by the Principal of the college Prof. Sudha Katyal in the presence of the NSS incharges Ms. Seema Jaitly and Dr. Neha Sharma and the accompanying faculty members.

	<p>The students holding banners, posters, and placards in their hands chanted slogans for generating awareness among the common masses. Before that they actively participated by making beautiful posters and writing motivational slogans with an aim to spread awareness among people. The rally highlighted and promoted the importance of Cleanliness in the surroundings.</p> <ul style="list-style-type: none"> • SWACCHTA HEE SEVA DRIVE HELD - As part of the Swachhta Abhiyan , the students of Government Home Science College participated in the Swacchta Hi Seva drive. 15 NCC girls from the college carried out cleanliness activities at Bougainvillea Garden and Garden of silence at Sukhna Lake . The prominent monument of Lord Buddha was cleaned by the students and the area around it. • Trophy was awarded to NCC team of the college for standing first in city colleges under Swachhta Hi Seva campaign given by Group commander Chandigarh army wing
<p>ORIENTATION PROGRAMME (AUGUST 3, 2018)</p>	<ul style="list-style-type: none"> • A comprehensive orientation program to support new students as they begin their journey for undergraduate, post graduate and diploma courses was conducted. Prof. Sudha Katyal, Principal, instilled confidence among students with her highly motivational address and urged them to follow the basic ABCD of life i.e. Attitude, Be Self Driven, Open to Change and be Disciplined.
<p>WORLD BREAST FEEDING WEEK 2018 CELEBRATED (AUGUST 1- 7,2018)</p>	<ul style="list-style-type: none"> • To observe the World Breastfeeding Week under the theme Breastfeeding: Foundation of Life and Nourishment for Life, the Department of Food and Nutrition organized a capacity building workshop and interactive session. Dr. Sunil Aggarwal, Neonatologist, Fortis Hospital, Mohali conducted a lecture on ‘Advantages of Breastfeeding and Care of Neonates’. A skill development workshop on breastfeeding’ by Dr. Rabia, Lactation Consultant, Fortis Hospital, Mohali was also organized. A close interaction and discussion provided students with valuable information. The weeklong celebrations included an outreach program at a village where students enacted a skit to make people abreast of the importance of breastfeeding and conducted a rally to promote the same . An Inter college and Interclass Slogan Writing and Poster making competition were also organized. Nearly 60 entries were received from GMSH 16,GMCH 32, and colleges from across the city.
<p>FREE SKILL DEVELOPMENT TRAINING COURSE IN FASHION DESIGNING INAUGURATED BY MUNICIPAL COMMISSIONER (AUGUST 14, 2018)</p>	<ul style="list-style-type: none"> • A free skill development training course in Fashion Designing under DAYNULM (Deendayal Antoyodya Yojna National Urban Livelihood Mission) was inaugurated by Shri K.K.Yadav, Commissioner, Municipal Corporation, Chandigarh. Shri Rubinderjit Singh Brar, PCS, Director Higher Education, was the Guest of Honour for the inauguration. The skill development training programme in Fashion Designing aims to empower urban poor youth residing in Chandigarh in the age group of 18 to 35 years with minimum qualification of 8th standard through skill training and placement. • The college got a grant of Rs. 22.5 lakhs from Municipal Corporation, Chandigarh to run this training programme in Fashion Designing for 150 beneficiaries. The training of first batch started with 75 urban poor girls/women belonging to very poor sections of society. The second batch of the training programme with another 75 would be started in the next month. (Annexure 2)
<p>CELEBRATION OF AKSHAY URJA DIWAS (AUGUST 14 – AUGUST 23)</p>	<ul style="list-style-type: none"> • In order to sensitize our young generation regarding the significance of renewable sources of energy and various Scientific Innovations achieved in this field, Harita- the Environment Society of Government Home Science College, Chandigarh observed the Akshay Urja Diwas sponsored by Chandigarh Renewable Energy and Science and Technology (CREST) , Chandigarh Administration with great enthusiasm. The theme of Akshay Urja Diwas was ‘Impact of Akshay Urja in India’.To promote the cause, a walkathon was organized on August 14, 2018 to generate awareness regarding the importance of


<p>VAN MAHOTSAVA AND FINALE OF AKSHAY URJA CELEBRATIONS (AUGUST 28, 2018)</p>	<p>conservation of Akshay Urja (Renewable sources of energy). About 300 students participated in Walkathon. To mark the event, various Inter-college competitions like Poster Making, Short Film Making, Eco-friendly Rangoli, Declamation Competition and Nukkad Natak were organized. As many as 70 students from various colleges of the city participated in the competitions with full zeal and effort. (Annexure 3)</p> <ul style="list-style-type: none"> • A more than week long celebrations concluded with Van Mahotsav. Chief Guest Sh. B.L. Sharma; IAS, Education Secretary, Chandigarh, planted Gulmohar tree in the college campus. Grand finale of Akshay Urja Week Celebrations were held in the college auditorium. Prizes were distributed by the Chief Guest Sh. B.L. Sharma; IAS, Education Secretary, to the winners for the various inter college competitions.
<p>BIRTH ANNIVERSARY OF MAJOR DHYAN CHAND CELEBRATED (AUGUST 29, 2018)</p>	<ul style="list-style-type: none"> • College celebrated National Sports Day on August 29, 2018, to commemorate the birth Anniversary of Legendary Hockey Player of India Major Dhyan Chand by organizing Interclass Badminton Championship. The event commenced with great zeal and fervor among the students. Participation was reported in large number by the students. The Badminton Championship included both singles and doubles. About 70 girls participated in singles while 30 girls volunteered for doubles.
<p>INTERACTION CUM LECTURE DEMONSTRATION BY YSNA AWARDEE DIVYA GOSWAMI DIXIT (SEPTEMBER 1, 2018)</p>	<ul style="list-style-type: none"> • In collaboration with Society for the Promotion of Indian Classical Music And Culture Amongst Youth (SPIC MACAY) organized a Kathak Dance Workshop, Interaction cum Lecture Demonstration on theme 'Swachh Bharat Abhiyan' by Nrityangana Divya Dixit.
<p>STUDENTS ATTEND CAREER AWARENESS TALK ON "ENTRY AS AN OFFICER IN INDIAN AIR FORCE"(SEPTEMBER 10, 2018)</p>	<ul style="list-style-type: none"> • As an initiative towards career awareness and placement, more than 20 students of B.Sc (H.Sc), M.Sc (H.Sc), and Post Graduate Diploma from various streams attended the motivational talk on "Entry as an officer in Indian Air force" held at D. A. V. College Sector 10, Chandigarh in collaboration with Directorate Higher Education and Employment Exchange, Chandigarh administration. The event was inaugurated by Sh. Rubinderjit Singh Brar, Director Higher Education Chandigarh, along with Wing Commander Sh. M. R. Pandya. Mr. Manish Sabharwal, ex- NDA officer addressed the students about the various career opportunities particularly for women in the Indian Air force.
<p>POSHAN MAAH CELEBRATIONS (SEPTEMBER 1 -30 SEPTEMBER, 2018)</p>	<ul style="list-style-type: none"> • As part of the month long celebrations of Poshan Maah as directed by our Honourable Prime Minister, the college conducted a host of activities which are mentioned as follows: <ul style="list-style-type: none"> ➤ Demo of iron rich recipes on 50 women (September 7, 2018) - Nutritious recipes of iron, protein, energy include- palak halwa, multi grain momos, spinach rolls. ➤ Better child health quiz was conducted on 75 rural women (September 7, 2018) - Questions included nutritious sources of food to dietary requirements of children and general health were asked. ➤ Interactive session on nutrition during first 1000 days (September 13, 2018) - Topics focusing on Poshan Maah theme ranging from composition of balanced diet ➤ Poster making competition on nutrition (September 13, 2018) - The theme of competition ranged from nutrition throughout the life, healthy eating habits, food safety and nutritional labelling. ➤ Nukkad natak (September 15, 2018) - It was based on nutrition which was put up before audience of 400 people of different colonies and areas of Chandigarh. ➤ Nutrition and health mela (September 15, 2018) to reduce stunting, under nutrition and anemia among young children, adolescent girls and women

- A Health check –up was conducted by a team of doctors and paramedical staff from Fortis Hospital which comprised of Dr. Esha Arora, internal medicine specialist, A Dental health check up by Dr. Shivani from Oral Rehabilitation and Implant Centre, Sec-34 C, Chd and Dr. Hardeep K. Chawla.

- Diet clinic providing free dietary counseling was carried out by post graduate students - This is for weight management and all lifestyle and therapeutic disorders.
- Interactive session on personal hygiene included Personal Hygiene and Menstruation to the students and rural women (September 12, 2018) - This session was conducted by Dr. Gaurav Gaur from Panjab University and his team.
- Demo of low cost nutritious recipes and lecture on importance of micronutrients (September 20, 2018) - Recipes included ghiya palak soup, oats, chocolate and coconut muffins, moong and chana dal halwa for all age groups such as infants, preschoolers, adolescents, pregnancy and lactation
- Outreach activity conducted at Ram Darbar (September 19, 2018) by students of P.G. Diploma in Nutrition and Dietetics. This activity was covered by media also. A nutritional exhibition and dietary counseling were the highlights of the event.
- Preparation and sale of low cost nutritious snacks (September 19, 2018) - Healthy cakes and muffins were made with nutritious ingredients
- Presentation on using varied household methods of enhancing nutritive value of foods such as soaking, germination, fermentation, mutual supplementation of food. (September 19, 2018)
- Slogan writing competition for the support staff and women trainees in Fashion Designing under NULM at the college campus (September 22, 2018) - Topics of nutrition ranging from healthy eating to food sources and symptoms of public health problems such as anemia.
- Quiz competition was also organised to assess the knowledge about food safety and safe food handling practices.
- One day workshop on food safety and adulteration (September 24, 2018) - Mr. Sukhwinder Singh, Designated Officer, Food Safety Administration, GMSH - 16 delivered a presentation on importance of eating not only healthy, but safe food as well. It was followed by demonstration on adulteration. Food products such as milk and milk products, spices like hing, black pepper, mustard seeds, salt, red chilli powder and pulses such as masoor dal, moong dal were also tested for presence of any adulterants.
- A campaign was launched for “Anemia Free Chandigarh” on September 26, 2018. A host of activities were conducted ranging from nutrition exhibition which included a display of posters and iron rich recipes such as Palak dhokla, Palak patta chart, Poha cutlets and Iron rich ladoos- (participated 350 females, 50 males, 100 male children, 100 female children)
- Screening and clinical assessment of anemia was carried out by a renowned team of doctors from PGI, Chandigarh led by Dr. Bhavneet Bharti . Facility for Oral Health checkup led by Dr. Som Banerjee along with his team of doctors from Oral Rehabilitation Centre, Sec 34, was also provided. Shri Rubinderjit Singh Brar , Director Higher Education, Chandigarh was also a part of the event(participated 350 females,50 males,100 male children, 100 female children)
- Undergraduate and Post Graduate students participated in healthy recipe preparations competition organized by Max Super Specialty Hospital, Mohali (September 15, 2018) - Nearly 40 students prepared healthy recipes for two categories pre schoolers (6-18 months) and schoolers (18-36months).
- The students participated in Poshan Mela held at Daria (September 26, 2018) Chandigarh organized by Social Welfare Department, Chandigarh.

A Nukkad Natak was presented highlighting the nutritional requirements during preschool, adolescence, pregnancy and lactation period. The students gave lecture on food fortification and micronutrients and spread awareness among rural masses and Anganwadi health workers regarding foods rich in iron, vitamin A and vitamin B complex.

- Poshan Rally At Sukhna Lake (September 28, 2018)- A rally supporting the cause of healthy eating under the “Poshan Abhiyaan” was conducted by Home Science College at Sukhna Lake. Participants of the rally comprised of more than 250 resident students, teaching staff, laboratory staff, office staff and support staff of the college. The general public also enthusiastically joined in the celebrations. Face Painting and Tattoo making on themes of nutrition were exhibited by the students of the college at Sukhna lake. Nukkad natak and placards and banners on theme of Poshan Abhiyan was displayed by the students. They spread the message of eating right to help eradicate malnutrition and anemia.
- Save Health by Creative Recipes BSc HDFR on September 29, 2018.
- Trophy awarded to NCC team of Govt. Home Science College, Chandigarh college under Swachhta Hi Seva Campaign awarded by Group Commander, Army Wing, Chandigarh
- College participated in State level Workshop on Poshan Abhiyaan at PGIMER, Chandigarh (September 28, 2018). The occasion was graced by His Excellency, Honorable, Governor Sh. VP Badnore, Advisor to Governor, Sh. Parimal Rai and Secretary Department of Social Welfare Women and Child Development Sh. BL Sharma . This event marked the convergence of all departments working under the Poshan Abhiyaan
- A booklet entitled “Suposhan” compiled on nutrition containing low cost recipes and nutritional requirements for vulnerable groups by Prof. Sudha Katyal , Principal in collaboration with Social Welfare Department was inaugurated and released on this occasion by Honorable Governor. Principal Prof. Sudha Katyal was also felicitated for her outstanding contribution towards all activities. Mrs. Namrata Sethi Assistant Professor gave an enlightening presentation on healthy eating practices which was very well acknowledged. The students of the college performed a Nukkad Natak on nutritional needs through the age groups which was highly appreciated by the Department of Social Welfare and the audience.
- Akriti Goyal, a student of BSc third year won the third prize at the competitive examination on the life of Mahatma Gandhi at the Panjab University Department of Gandhian Studies.



IQAC Incharge



Principal

**Govt. Home Science College
Sector-10, Chandigarh.**

ANNEXURE - 1a.

RUSA Co-ordinator/ Secy

STATE PROJECT
RASHTRIYA UCHCHATAR
UT, CHAND

RATE
BHIYAN (RUSA)

Sharma

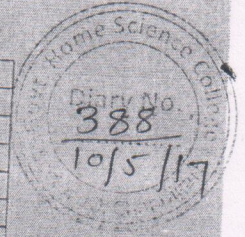
OR

Principal

10/05/17

Sanction is hereby accorded to release of Rs. 10,00,00,000 (Rupees Ten Crores only) infrastructure grants to the Colleges received under Rashtriya Uchchatar Shiksha Abhiyan (Rusa) scheme of MHRD as per details below:-

1.	Post Graduate Government College for Girls, Sector 11, Chandigarh.	1 Crore
2.	Post Graduate Government College for Girls, Sector 42, Chandigarh.	1 Crore
3.	Post Graduate Government College, Sector 46, Chandigarh.	1 Crore
4.	Government Home Science College, Sector 10, Chandigarh.	1 Crore
5.	Regional Institute of English, Sector-32, Chandigarh.	1 Crore
6.	DAV College, Sector 10, Chandigarh.	1 Crore
7.	MCM College for Women 36, Chandigarh.	1 Crore
8.	Guru Gobind Singh College for Women, Sector 26, Chandigarh.	1 Crore
9.	Shri Guru Gobind Singh College, Sector 26, Chandigarh.	1 Crore
10.	Dev Samaj College for Women, Sector 45, Chandigarh.	1 Crore



The infrastructure grants will be utilized by the colleges as per details mentioned below in the ratio of 35:35:30 for New Construction, Renovation and Equipment respectively as per details given here under.

A: New Constructions

1. Establishment of new laboratories for existing programmes and for new programmes both at the level of PG and UG
2. New Class rooms and support units/ toilets
3. Establishment of computer Centre/ Lab

B: Renovation/ Refurbishment

1. Modernisation & strengthening of Laboratories/ sports facilities/ Research/ Skill Labs
2. Improvement of supporting department/Academic and Administrative block/ hostel/ toilets
3. Refurbishment (Minor Civil works in Hostel/ Toilets etc)

C: Equipments/ Procurement

1. Equipments/ Up-dation (software) of Learning Resource
2. Strengthening of libraries and access to knowledge resource
3. Repairs and maintenance cost shall not exceed 10% of total cost

The grant is further subject to following terms and conditions:

1. Utilization as per RUSA/ GFR- 2017 guidelines.
2. Separate stock register should be maintained.
3. Payment must be paid through PFMS only.
4. Timelines may be fixed for the completion of the work.
5. Progress report month-wise may be submitted by 10th of every following month.
6. Accounts will be open to inspection by Sanctioning Authority and audit by CAG and Internal Audit.
7. All event must be Geo - Tagged.

Dated Chandigarh, the
5th May, 2017

Sh. K.K Jindal (IAS)
Education Secretary
Chandigarh Administration

No.126-SPD-RUSA-UT-2013

Dated: 09.05.2017

A copy is forwarded to the following for information and necessary action:-

1. The Chairman SHEC- cum- Vice Chancellor, Panjab University, Chandigarh.
2. The PA/Education Secretary, Chandigarh Administration
3. The PA/State Project Director-cum-Director Higher Education, Chandigarh Administration
4. Dr. Vivek Nagpal, Senior Consultant, MHRD (RUSA), New Delhi.
5. DC (F&A), O/o Director Higher Education, Chandigarh Administration to release the amount of Rs. 1 Core to the above mentioned colleges.
6. ASPD (RUSA), UT, Chandigarh.
7. Principals of all the concerned colleges

Deputy Director (Admn)
For State Project Director (RUSA)-cum-
Director Higher Education

ANNEXURE - 1b.

STATE PROJECT DIRECTORATE
RASHTRIYA UCHCHATAR SHIKSHA ABHIYAN (RUSA)
DEPARTMENT OF HIGHER EDUCATION, CHANDIGARH ADMINISTRATION
SECTOR-42-A, CHANDIGARH-160036

ORDER

The second instalment amounting to ₹ 4,00,00,000/- (Rupees four crore only) of Infrastructure Grant received under Rashtriya Uchchatar Shiksha Abhiyan (RUSA) scheme of MHRD, GOI is hereby released to the colleges of UT, Chandigarh (₹ 50,00,000/- (Rupees fifty lac each) as per details mentioned below:

(Amount in Rs.)		
S. No.	Name of College	2 nd Installment
1	Post Graduate Government college for Girls, Sector -42	50,00,000/-
2	PG Government College for Girls Sector -11	50,00,000/-
3	Post Graduate Govt College Sector -46	50,00,000/-
4	Government Home Science College Sector 10	50,00,000/-
5	MCM DAV College Sector -36	50,00,000/-
6	Dev Samaj College for Women Sector -45B	50,00,000/-
7	DAV College Sector -10	50,00,000/-
8	Regional Institute of English, Sector -32C	50,00,000/-
Total		4,00,00,000/-

The infrastructure grants will be utilized by the colleges in the ratio of 35:35:30 (New Construction/ Up-gradation/ Equipment) respectively.

The following terms and conditions may be strictly adhere to:

1. The grant should be utilized for the purpose for which it has been sanctioned according to the plan submitted to Govt. of India
2. Utilization as per GFR- 2017 guidelines
3. Payment must be made through PFMS only and separate stock register should be maintained
4. Timelines may be fixed for the completion of the work
5. The monthly expenditure statement alongwith bank reconciliation statement and physical progress must reach in the office by the last day of every month.
6. Double entry system should be followed for recording the financial transactions
7. Accounts will be open to inspection by Sanctioning Authority and audit by CAG/ AG or the auditor appointed by the SPD (RUSA) or any other officer authorized by SPD (RUSA)/ SHEC
8. Audited utilization certificate should be submitted immediately after utilizing the grant containing the details of the interest earned on the grant alongwith refund the unspent amount, if any.
9. All event must be Geo - Tagged

Dated Chandigarh, the
26th March, 2018


Rakesh Kumar Popli (PCS)
State project Director (RUSA)-cum
Director Higher Education
Chandigarh Administration

No.470- SPD-RUSA-UT-2013

Dated: 26.03.2018

A copy is forwarded to the following for information and necessary action:-

1. The Chairman SHEC- cum- Vice Chancellor, Panjab University, Chandigarh.
2. The PA/State Project Director-cum-Director Higher Education, Chandigarh Administration.
3. Dr. Vivek Nagpal, Senior Consultant, MHRD (RUSA), New Delhi.
4. DC (F&A), O/o Director Higher Education, Chandigarh Administration with the request to release the amount of ₹ 50 lac to the above mentioned colleges.
5. ASPD (RUSA), UT, Chandigarh.
6. Principals of all the concerned colleges.


Deputy Director (Admn)
For State Project Director (RUSA)-cum-
Director Higher Education,
Chandigarh Administration

MUNICIPAL CORPORATION, CHANDIGARH

No. MC/CMMU/DAYNULM/2018 333

Dated:- 20-6-18

The Commissioner, Municipal Corporation, Chandigarh is pleased to accord sanction for Rs. 22,50,000/- (Rs. Twenty two lacs fifty thousand only) as grant to the Principal, Govt. Home Science College, Sector 10, Chandigarh under Employment through Skills Training & Placement (EST&P) component of DAYNULM in **Fashion Designing** at the premises of Govt. Home Science College, Sector 10, Chandigarh (project no. 1) to identified urban poor beneficiaries during 2018-19 as detailed below :-

Fashion Designing

- | | | |
|-------|---|--|
| (i) | Premises where the Programme is to be started | Govt. Home Science College, Sector 10, Chandigarh |
| (ii) | Name of Course | Fashion Designing |
| (iii) | No. of urban poor beneficiaries | 150 (nos.) |
| (iv) | Duration of Course | 460 hrs. Training |
| (v) | Expenditure | @ Rs. 15,000/- per beneficiary
(As per details given below) |

S.No	Items	Rate per trainee	Amount (150 trainees)
1	Training cost for 460 hrs. including Instructor salary and misc. charges like monitoring, evaluation, printing of certificates, convocation/valedictory function, placement cost etc.	Rs. 9000/-	Rs. 13,50,000/-
2	Tool Kits (branded motorized sewing machines with ISI mark) including scissor.	Rs. 6000/-	Rs. 9,00,000/-
	Total	Rs. 15,000/-	Rs. 22,50,000/-

Terms and conditions :-

1. Mode of payment- in three installments
 - i. 30% + 50% + 20%
 - ii. First installment will be released after accepting terms and conditions and the starting of course.
 - iii. 50% installment will be released after the submission of completion certificate of the course (check list attached)
 - **completion certificate, photocopy of attendance sheet, list of trainees (in excel), result sheet, evaluation sheet, syllabus taught, activity photographs feedback from each student in Hindi/English etc.**
 - iv. 20% installment will be released after twelve months of placement i.e wage employment/Self employment/ Self Help Groups (SHG) formation/group enterprise duly verified by the Livelihood Specialist.
 - v. Payment can be made according to the beneficiaries by the Skill Training Providers and it can be increased or decreased during /after the training programme.

2. Cost of training includes mobilization cost, curriculum design, training fee, raw material, assessment, placement linkage, MIS and post training tracking of candidate. No infrastructural development cost may be given to any of the institute/Skill Training Providers (STPs).
3. Skill Training Providers shall submit Acceptance Letter of Terms and Conditions within 15 days from the date of issue of the work order otherwise the sanction may be treated as **Not interested**. No penalty will be charged.
4. The beneficiaries should be between the age group of 18-35 years with minimum qualification.
5. The duration of the course will be minimum three months; in all 460 hours training (400 hrs technical training + 60 hrs soft skill training plus ethics plus social values which will include skill training on communication, basic life skills inclusive of financial literacy i.e. savings, accounts, health and life insurance, civic sense, respect to women, Directive principles of State Policy, Indian culture and values, HIV/AIDS, Public Health etc. In addition, Skill Training Providers (STPs) will also work on soft skills like newspaper reading-jobs, placements, interviews, bio-data making, bio-data submissions, follow-ups, communication over phone.
6. Certificate of successful completion will be provided by Skill Training Providers (STPs) after having third party assessment (through any independent certifying agencies as per EST&P guidelines). For certification Sector Skills Councils of NSDC, professional associations like CII, PHD Chambers, NESIEEM, FICCI and other (University, Educational institutions etc) may be chosen for the third party assessment and joint certification.
7. 50% of the registered beneficiaries must be provided a genuine placement with minimum wages. Documents for valid placement must be submitted while giving project completion certificate to the office. Third and final installment will be released after satisfactory report of Livelihood Officer after Twelve months.
8. Reservation criteria must be followed as per the instructions and guidelines of Employment through Skill Training & Placement (EST&P) Component of DAY-NULM. Trans-genders may also be considered for skill training either in a special group or clubbed with mainstream whichever is suitable.
9. Skill Training Providers (STPs) shall not be given any service tax in addition to the sanctioned amount. Skill Training Providers (STPs) are suggested to check with the Service tax department for exemptions, if any.
10. Physical Verification will be done by the concerned LO/COs/ACO on monthly basis. Sudden and routine inspections on periodic basis will be by the concerned officials of the programme management and senior administrative officers too.
11. Examination will be conducted with a prior intimation to the office well in advance so that staff may be deployed.
12. The convocation/valedictory function will be organized within two months after release of second installment with a prior Planning/consultation to the office.
13. The Skill Training Providers (STPs) shall furnish the utilization certificate for the grant released after the release of the final installment. The UCs must be audited by the Chartered Accountant.
14. Skill Training Providers (STPs) should submit a complete comprehensive binded report of the entire course including completion certificate, photocopy of attendance sheet, list of trainees (in excel), result sheet, placement report with offer letter, evaluation sheet, activity photographs, feedback from the skill trained candidates through a system cherished as Personalized After-training Rapid Assessment System (PARAS) in Hindi/English etc., complete details of self employed beneficiaries with area of work/trade, contact no., address, charges for App enrollment etc. In case of self employment, self declaration affidavit with STPs declaration with full details of work place including monthly earnings.

15. Skill Training Providers (STPs) should also submit 10 HD video clips of minimum 6 minutes duration of high quality and 60 HD photographs in DVD including three phases i.e. start, mid operation and end of course.
16. All the Skill Training Providers (STPs) are required to submit a sample kit to be given to the beneficiaries well in advance. STPs should consult office supervisor while finalizing the certificate and contents of the kit to be distributed to the beneficiaries.
17. Industrial/Corporate exposure visits during training period, experts lecture on various issues by motivational/inspirational speaker with intimation to this office.
18. Skill Training Providers (STPs) shall focus on pre and post assessment of all the beneficiaries along with stress on individual and group mock interviews sessions with experts from Markets/Corporates, Industries/Academia.
19. STIPEND will be transferred to the saving bank accounts of each beneficiary through Direct Benefit Transfer (DBT). In any manner, no cash transaction will be made to beneficiaries.
20. Skill Training Providers (STPs) shall adopt the branding of Skill India Mission for skilling activities under EST&P Component of DAY-NULM with four elements (i) Hon'ble Prime Minister's Photograph; (ii) Govt. of India Emblem; (iii) Skill India Logo; and (iv) tagline "DAY-NULM under Skill India Mission" may be adopted for consistent messaging to the public. Thus, uniforms for candidates being trained under DAY-NULM, banners displayed at training centres, induction kit to trainees etc may follow this common protocol.

Dated : 21-05-2018

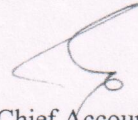
Jatinder Yadav, IAS,
Commissioner,
Municipal Corporation,
Chandigarh.

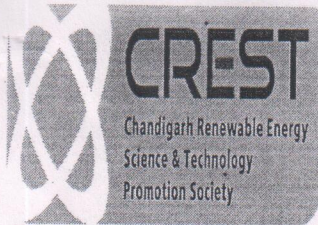
Endst.No. MC/CMMU/DAYNULM/2018 334-337

Dated:- 20-6-18

A copy is forwarded to the following for information and necessary action :-

1. The Chief Auditor, Municipal Corporation, Chandigarh.
2. Concerned LS/CO/ACO
3. Concerned Skill Training Providers (Govt./Non Govt.)
4. Office order file.


Chief Accounts Officer,
Municipal Corporation,
Chandigarh.



Chandigarh Renewable Energy and Science & Technology Promotion Society (CREST), Chandigarh Administration

(Under the Aegis of Department of Science & Technology & Renewable Energy), 1st Floor, Paryavaran Bhawan, Madhya Marg, Sector-19B, Chandigarh ☎ 0172-2771919, email:- crestchandigarh@gmail.com

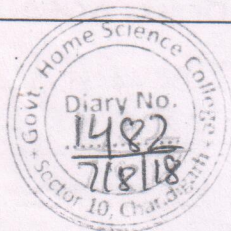
ANNEXURE - 3

①

No. CREST/438/II/08/2018/ 1722

To

The Principal,
Govt. Home Science College,
Sector 10, Chandigarh



Dated:- 3/8/18

Environment Incharge
6/8/2018

Subject:- Release of funds for organizing various activities for celebration of Akshay Urja Diwas-2018.

Ref. your office letter No. GHSC-10/Botany/2018/1164 dated 20.07.2018

In this regard, it is intimated that your proposal has been considered by this office and funds an amounting to **Rs.21,000/- (Rupees Twenty One Thousand only)** is being released vide Cheque No.896508 dated 02.08.2018 drawn at IndusInd Bank Ltd. on account of organizing various activities for Celebration of Akshay Urja Diwas – 2018 in your college as per details given below:-

Sr. No.	Name of College	Activities	Financial Assistance sought		Financial Assistance sanctioned	
			Total Amount Sought (D)		Total Amount Sanctioned (E)	
(A)	(B)	(C)				
1.	The Principal, Govt. Home Science College, Sector-10, Chandigarh	<u>Declamation Contest dt.14.08.18</u> <u>Nukkad Natak/Street Play dt.16.08.18</u> <u>3-5 Minutes documentary making dt.17.08.2018</u> <u>Poster Making Dt.18.08.2018</u> <u>Eco Rangoli dt.20.08.2018</u> <u>Participants 285 No. Approx.</u>				
		1) Material to be provided to the participants	6000.00	48000.00	5000.00	21000.00
		2) Stationary and certificates for winners	3500.00		3500.00	
		3) Flex Banner	1500.00		1500.00	
		4) Refreshment to participants & Student Volunteers	12000.00		00.00	
		5) Mementoes and Prizes	20000.00		9000.00	
		6) Miscellaneous	5000.00		2000.00	
		Total	48000.00		21000.00	

The sanction will be governed by the following terms & conditions:-

1. The name of the CREST will be displayed as sponsor on the display boards / banners.
2. The Principal of the College will submit the duly signed Utilization Certificate as per GFR, Audited Statement of Expenditure, Report, Photographs and press clippings of the event to this office within 20 days after organizing the event.
3. The refreshment will be made by College at their own level.

Kindly acknowledge its receipt duly stamped.

DA/Cheque No. 896508

[Signature]
Project Director
For Chief Executive Officer,
CREST, Chandigarh